

ADELAIDE WORKERS' HOMES INC ROUTINE INSPECTION GUIDE FOR TENANTS

To help you prepare for your Routine Inspection, we have prepared the following points that may need attention.

- Oven, racks, grillers and stove tops all need to be cleaned. (This will assist with efficient cooking and prevent permanent staining)
- Kitchen range hoods and all exhaust fans throughout the property need to be cleaned (This will ensure that they work effectively to reduce the risk of fire or mould build up to bathrooms)
- Kitchen bench tops, cupboards and splash backs are to be cleaned.
- All carpets need to be vacuumed and spot cleaned if necessary. If your carpet is badly soiled, please arrange to have them professionally steam cleaned before the inspection. Carpets should be regularly steam cleaned to avoid in depth soiling and assist with the life span of the carpet.
All other floor coverings need to be swept and washed.
- All windows, tracks and fly screens need to be cleaned.
- Wipe all walls and remove any marks, particularly around light switches and door handles.
- Clear spider webs from walls, ceilings and fittings internally and externally.
- Remove any mould from walls, ceilings and wet areas.
- Remove any soap residue from shower recess, screen, bath and basin.
- Dust light fittings, skirting boards and ceiling fans throughout the property.
- Clean the filter pad on the air conditioner. Carefully open the front of the air conditioner and take out the filter pads. Rinse in warm water and allow to dry, then re-fit. This needs to be done on a regular basis to improve the efficiency for heating or cooling. If you have a ducted air conditioner, then the air intake filter will be located on the ceiling and can be carefully removed.
- Ensure lawns are mowed and edged.
- Remove weeds from garden beds, pavers, cement areas and ensure they are tidy and free from rubbish.
- Remove oil stains from driveways and carports.
- Ensure we can access all areas including, sheds, garages and locked rooms.